

How Do I Enroll in a WriteAtHome Course?

Follow the steps below to enroll a student or students in WriteAtHome courses. You may want to open another window to the enrollment site (writeathome.gosignmeup.com), so you can complete the steps as you read them.

Step 1: If you have a Parent Enrollment Account (not a Canvas Observer Account), enter your username and password and click *Parent Login*. You can skip to Step 3.



For step-by-step enrollment instructions, [CLICK HERE](#)

Create a new Parent Enrollment Account

Username
MyUsername

Password
.....

[Forgot your username or password?](#)

Parent

Parent Login

Step 2: If you don't have a Parent Enrollment Account, click *Create a new Parent Enrollment Account*. Once it's created, log in to your Parent Enrollment Account using the username and password you have chosen.



For step-by-step enrollment instructions, [CLICK HERE](#)

Create a new Parent Enrollment Account

Username
[]

Password
[]

[Forgot your username or password?](#)

Parent

Parent Login

Fill out the form and click *Submit*.

Please enter information required.

Identity

First Name * :

Last Name * :

UserName * :

Password * :

Confirm Password * :

E-Mail Address * :

Street Address * :

City * :


State * :

Zip * :

Home Phone * :

E-mail me when my students: Enrolls Cancels Both Neither

Students enrollment/edit enabled:



Step 3: On your Parent Dashboard, you will find a Student List. Students must be listed here to be enrolled in a WriteAtHome course. To add one, click *Add New Student*.

The screenshot shows a Parent Dashboard with several sections:

- Identity:** Username: MelWaskoWAHParent, Password: *****
- Information:** First name: Melanie, Last name: Wasko, E-mail: melani...@wasko.com, Address: 101 Post Office Drive, City: Virginia Beach, State: Virginia, Zip: 23060, Phone: 757-263-4500, Supervisor number: , Additional e-mail(s):
- Student List:** A table with columns: First Name, Last Name, Email, UserName, Enrolled, Complete, Inactive, Waiting, Actions. Two students are listed: Stephanie Wasko and Taylor Wasko.
- Received Email:** No data to display.
- Reports:** A list of report types: Add New Student (circled in red), Supervisor Report, Transcript Report, Enrollment Report, and course Report. A red arrow points to the 'Add New Student' button.

Enter the requested information and click at the bottom of the page to Agree to WriteAtHome Terms of Agreement.

The screenshot shows the WriteAtHome Terms of Agreement page with the following sections:

- DISCLAIMER:** This site is provided by WriteAtHome® on an "as is" basis. WriteAtHome® makes no representations or warranties of any kind, express or implied, as to the operation of this site or the information, content, materials, or products included on this site. To the full extent permissible by applicable law, WriteAtHome® disclaims all warranties, express or implied, including, but not limited to, implied warranties of merchantability and fitness for a particular purpose. WriteAtHome® will not be liable for any damages of any kind arising from the use of this site, including, but not limited to direct, indirect, incidental, punitive, and consequential damages.
- APPLICABLE LAW:** This site is created and controlled by WriteAtHome® in the Commonwealth of Virginia, U.S.A. As such, the laws of the Commonwealth of Virginia will govern these disclaimers, terms, conditions, and use of this Site, without giving effect to any principles of conflicts of laws, and you hereby consent to the exclusive jurisdiction and venue of courts in Chesapeake, Virginia, U.S.A. in all disputes arising out of or related to the use of the WriteAtHome® Site. We reserve the right to make changes to our site and these disclaimers, terms, and conditions at any time.
- Agreement:** Do you agree to the terms and conditions of our [Registration Policy](#)?
- Button:** A green button labeled "Agree and Create account" with a red arrow pointing to it.
- Footer:** © 2011-2017 WriteAtHome®. All rights reserved.

Step 4: To enroll a student from your Student List in a course, expand the drop-down list in the Action column next to the student you want to enroll. Click the *Enroll* option to browse and select courses.

The screenshot shows a 'Student List' interface. At the top, there is a search bar and an 'Export to Excel' button. Below that, there are navigation controls for 'Page 1 of 1' and a 'Hide Inactive' checkbox. The main part of the interface is a table with the following columns: First Name, Last Name, Email, UserName, Enrolled, Complete, Inactive, Waiting, and Actions. Two students are listed: Stephanie Wasko and Taylor Wasko. The 'Actions' column for Taylor Wasko is expanded, showing options: 'select...', 'Enroll', 'Edit', 'Email this Student', and 'Transcript'. A red arrow points to the 'Enroll' option, which is circled in red.

First Name	Last Name	Email	UserName	Enrolled	Complete	Inactive	Waiting	Actions
Stephanie	Wasko	melani...	Dancin...	1	0	No	0	select...
Taylor	Wasko	bwask...	cracker...	1	0	No	0	Enroll Edit Email this Student Transcript

Step 5: This will take you to the Enrollment page where you can browse for courses. We suggest using menu on the left to sort and browse by category.

The screenshot shows an 'Enrollment' page. At the top, there is a search bar and an 'Empty' cart icon. Below that, there are navigation controls for 'From' and 'Until' dates. The main part of the interface is a list of courses. On the left, there is a sidebar with a 'Show All' button and three category buttons: '+ Combo', '+ Wasko Lit', and '+ WriteAtHome Course'. A red arrow points to the '+ WriteAtHome Course' button. The course list includes four items, each with a title, description, start date, pricing, and an 'Add to cart' button. The courses are: 'High School Composition 1, Annual', 'High School Composition 2, Annual', 'High School Composition 3, Annual', and 'High School Composition 4, Annual'.

Search

Welcome **Melanie Wasko**

Empty

Browse Course

From [] Until []

Sort by: Default | Course number | Course name | Course start | Location | Course time | Course date

- + Combo
- + Wasko Lit
- + WriteAtHome Course

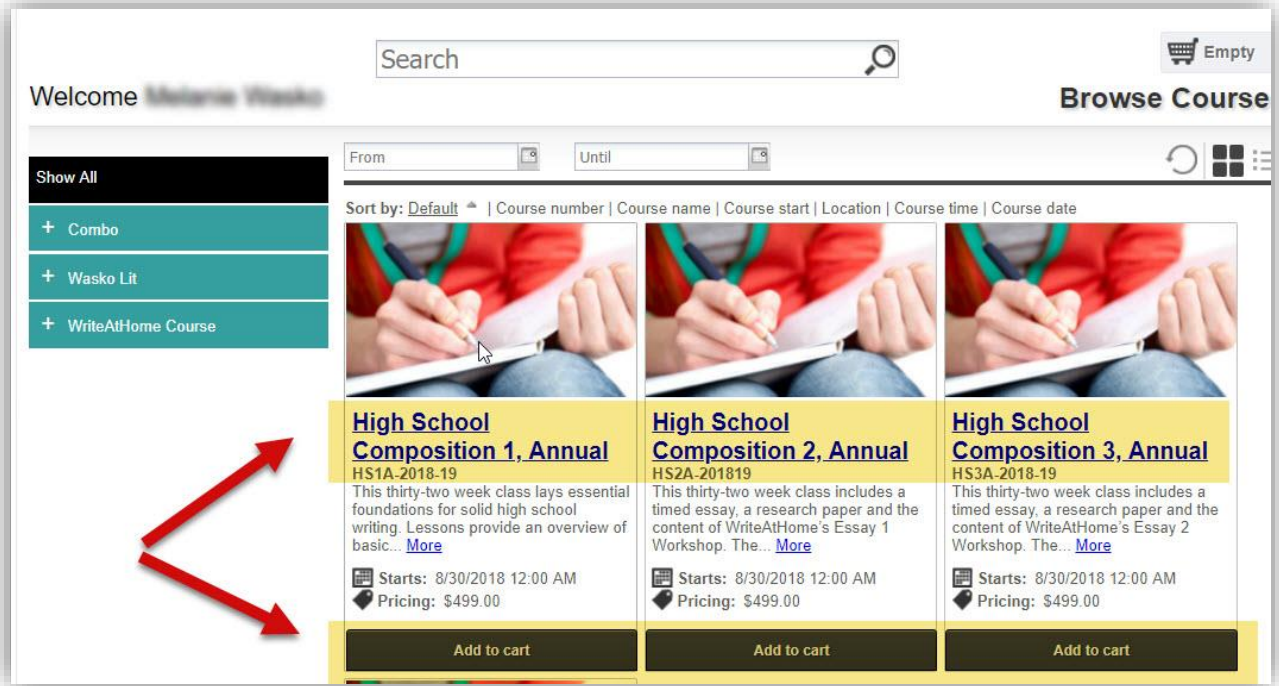
High School Composition 1, Annual
HS1A-2018-19
This thirty-two week class lays essential foundations for solid high school writing. Lessons provide an overview of basic... [More](#)
Starts: 8/30/2018 12:00 AM
Pricing: \$499.00
Add to cart

High School Composition 2, Annual
HS2A-2018-19
This thirty-two week class includes a timed essay, a research paper and the content of WriteAtHome's Essay 1 Workshop. The... [More](#)
Starts: 8/30/2018 12:00 AM
Pricing: \$499.00
Add to cart

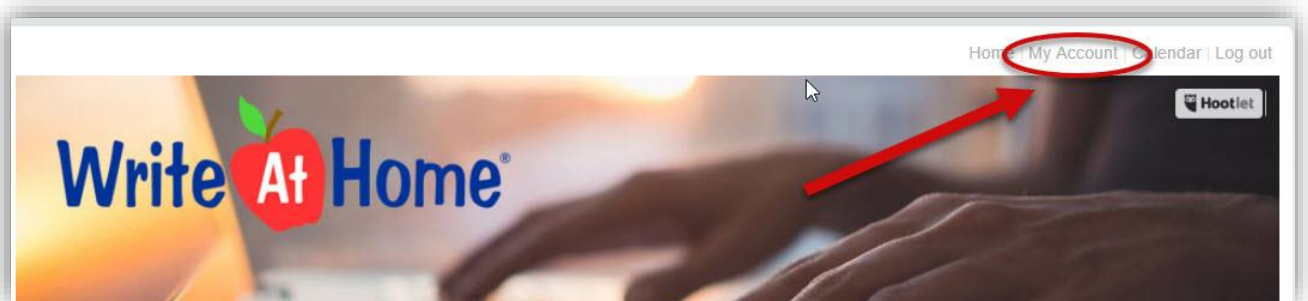
High School Composition 3, Annual
HS3A-2018-19
This thirty-two week class includes a timed essay, a research paper and the content of WriteAtHome's Essay 2 Workshop. The... [More](#)
Starts: 8/30/2018 12:00 AM
Pricing: \$499.00
Add to cart

High School Composition 4, Annual
HS4A-2018-19
This thirty-two week class includes a timed essay, a research paper and the content of WriteAtHome's Literary Analysis... [More](#)
Starts: 8/30/2018 12:00 AM
Pricing: \$499.00
Add to cart

You can add a course directly to your cart or click on the title for more information.

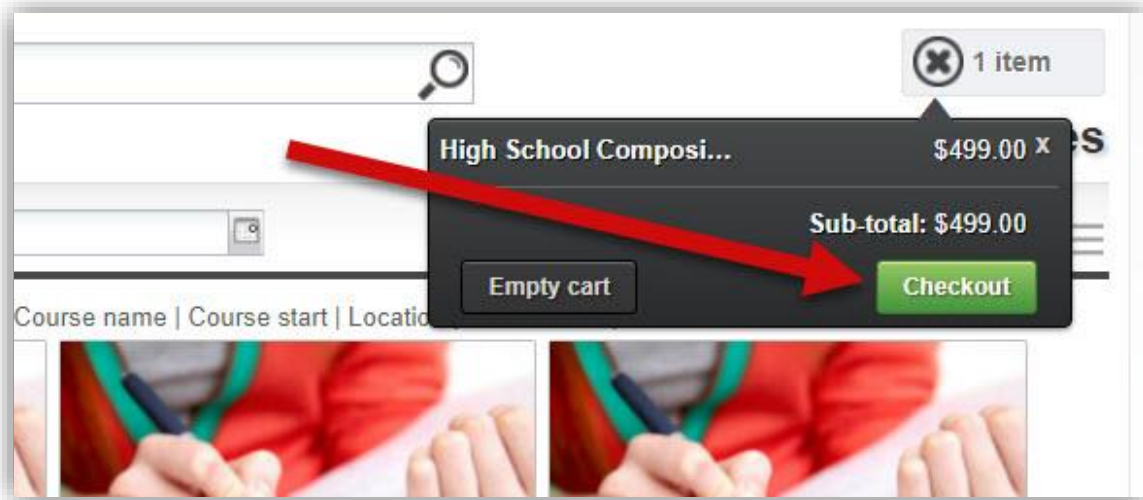


Step 6: Once you have added the desired course(s) to the student, click My Account at the top of the page to return to your Parent Dashboard.



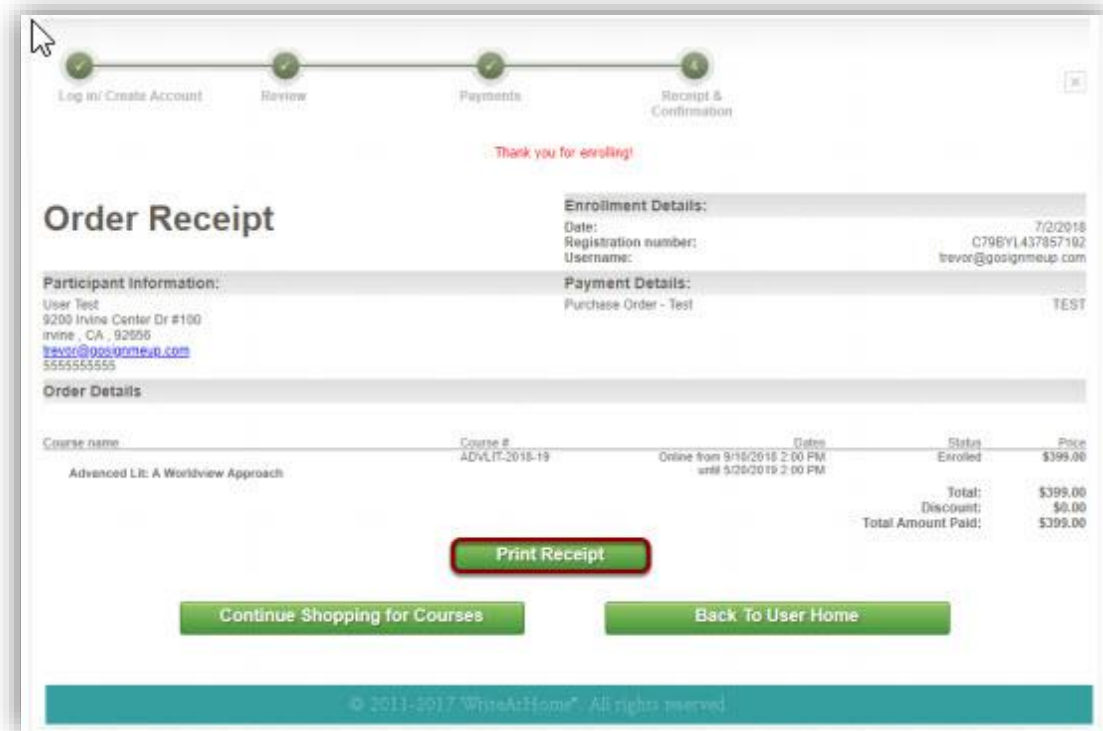
Step 7: Repeat steps 4-6 for each student you wish to enroll.

Step 8: After adding all desired courses to your shopping cart, click the cart icon and then *Checkout*.



Step 9: You'll have a chance to review your order before proceeding to payment.

Step 10: You can pay by credit or debit card. Remember that your enrollment is not complete until payment is successful. Once that's done, you'll have the option to print your receipt.



A confirmation email will be sent to you after the enrollment process is complete.